

MINUTES
Regular Board Meeting
Almont Community Schools Board of Education
April 25, 2016

CALL TO ORDER

President Hoffa called the Regular Board Meeting of the Almont Community Schools Board of Education to order at 7:00 p.m. in Media Center at Almont High School, 4701 Howland Rd, Almont, MI 48003

Present

Steve Hoffa, Jill O'Neil, John Miles, Scott Kmetz, John Brzozowski, Stephan Manko, Jonathan Owens, and Superintendent Joseph Candela.

Visitors: 25

PLEDGE OF ALLEGIANCE

ROLL CALL: All Present

APPROVAL OF AGENDA

Agenda was approved as presented

COMMUNICATIONS

Student Council has been working on Prom and raising money for the senior trip to Cedar Point.

QUESTIONS AND COMMENTS: AUDIENCE

None

APPROVAL OF MINUTES

Moved by Miles, supported by Manko, the Board of Education approve the Consent Agenda:

- A. Approval of the Minutes from the February 22, 2016 Closed Session Superintendent's Evaluation
- B. Approval of the Minutes from the March 21, 2016 Building and Site Meeting
- C. Approval of the Minutes from the March 21, 2016 Regular Meeting
- D. Approval of the Minutes from the March 21, 2016 Closed Session Quarterly Review
- E. Approval of the Minutes from the April 13, 2016 Student Matter
- F. Approval of the Minutes from the April 13, 2016 Closed Session Student Matter
- G. Approval of the Minutes from the April 14, 2016 Board Goals Work Session
- H. Approval of the Minutes from the April 18, 2016 Work Session

P, 65, 7-0-0

BILLS PAYABLE AND FINANCIAL REPORTS

Motion by Brzozowski, supported by Kmetz, the Board of Education approve the bills payable and the financial reports as proposed by the administration and reviewed by the Finance Committee.

| | |
|--------------------|-----------------|
| General Fund Total | \$ 1,021,070.81 |
|--------------------|-----------------|

April 25, 2016

| | |
|--|------------------------|
| School Lunch Fund | \$ 37,076.58 |
| 2006 Refunding Bonds | \$ - |
| 2012 Refunding Bonds | \$ - |
| 2013 SBL Refinance | \$ - |
| 2013 Refunding Bonds | \$ - |
| 2016 Refunding Bonds | \$ - |
| Sinking Funds | \$ - |
| QZAB Bond | \$ - |
| Subtotal | \$ 1,058,147.39 |
| | |
| General Fund (transfer in for Payroll) | \$ - |
| PESG | \$ 16,528.22 |
| Coach EZ | \$ 23,238.45 |
| Participant Benefit Claims | \$ 52,000.00 |
| TOTAL FUNDS SPENT | \$ 1,149,914.06 |
| Check #'s - 34385-34492 | |
| Void Checks - None | |

Approval of check numbers covering these invoices range from check number 34385-34492 and voided checks as presented: Voided check(s): None
P, 66, 7-0-0

ORCHARD PRIMARY, ALMONT MIDDLE SCHOOL, AND ALMONT HIGH SCHOOL TRUST AND AGENCY ACCOUNT REPORTS

The Trust and Agency Accounts were approved as presented.

NEW BUSINESS

Superintendents Report

Mr. Candela discussed the following:

From the Orchard Primary

It has been a busy few weeks at the OP. The final months of the school year brings field trips, concerts, annual IEP meetings, and final teacher observations

Friday night was the Reading and Writing Festival at OP. Our families hunted for words through the Orchard, enjoyed a snack, and saw tons of reading and writing activities throughout our halls. The crowd was huge and our halls were packed. Puppet shows, weather experiments, and food – what a great way to spend a Friday night!

M-Step testing begins for the third graders on April 26th. The fourth graders take their turn beginning May 10th. The state has made changes to the test from last year; the M-Step is promised to be considerably shorter. No word on when paper and pencil results will be available. Our thanks to Teresa Deneweth for her hard work organizing the testing.

The NED show came to our building on Wednesday, April 20. Sponsored by the PTA, this presentation talks about character education using the acronym NED (never give up, encourage others, and do your best). More information and resources are available at www.theNEDshow.com/PARENTS

Fourth graders celebrated earning a place on the third quarter Honor Roll with an ice cream sundae on April 1st. Once again, we had an amazing number of students earn this recognition – 63 of 98 children.

PTA also arranged for participants in the Morley Fundraiser to enjoy a chocolate fountain party and a chance in a money machine. Top earners rode to Charlie Browns, in a limo, to enjoy an ice cream cone. Pictures of the limo riders are also attached.

The spring concert for 1st Grade is Thursday, April 28th, at 6:00 p.m. in the OP cafeteria. We will hold the 2nd Grade concert at 7:00 p.m. The students and Mrs. Royster have been practicing hard for their performance.

Kindergarten testing is the 25th, 26th, and 27th. We currently have 86 children registered for kindergarten, plus 22 already in our BK program. We look forward to welcoming our newest Raiders!

From the Middle School

DISTRICT CURRICULUM COUNCIL

The last DCC Meeting of the 2015-16 school year is on May 18th. Before this scheduled meeting, each building will be asked to fill out a brief survey on the effectiveness of our PD and PLC's this year. Results will be shared with all admin and teachers by the end of the school year.

EVALUATION UPDATE

K. VonHiltmayer will have all of her teacher evaluations completed by May 1, 2016.

Note: A few teachers still need to submit their last set of Pre/Post Assessment scores for student growth purposes.

M-STEP UPDATE

M-STEP (online) testing is going very well. The 5th and 8th graders will finish testing by April 29th. The 6th grade students are scheduled to take the M-STEP the week of May 1st.

Thank you to Teresa Deneweth, Jenny Henige, and Carol Born for going the extra mile to ensure a smooth testing experience for all students! Also, THANK YOU to our PTSA for providing breakfast snacks to all students!

PLTW UPDATE/FUNDRAISER

AHS and AMS will participate in the Venture Global Engineering (VGE) Golf Outing on July 30th to raise funds for PLTW/STEM programming. K. Rohrbeck and K. VonHiltmayer solicited several business over Spring Break to help generate support for the fundraiser. Additionally, they met with N. Boxey and S. Zott for additional support and ideas as ACS moves forward with STEAM/STEM learning opportunities. Lastly, a special THANK YOU to Mr. Scott Kmetz for his personal and professional (work) contributions!

Please see attached letter that is being given to business owners/community members/parents. If interested in obtaining a donation, please contact K. VonHiltmayer or K. Rohrbeck. Thank you!

BATTLE OF THE COINS

THANK YOU to Mrs. Henige for all of her hard work during "March is Reading Month". Congratulations to Mrs. Kline's class and Ms. Arnissi's class for winning the *Battle of the Coins* Contest. AMS students raised over \$2000!!! Pizza parties were awarded.

UPCOMING EVENTS/MARK YOUR CALENDARS!

- ***April 27-29th** Camp Lael for M. Mueller and C. Kline
- ***May 3rd** Teacher/Staff Appreciation Day (Luncheon Provided)
- ***May 4-6th** Camp Lael for J. Sullivan & R. Filar
- ***May 9th** Achievement Series (Last One of Series)/Success Period PD
- ***May 11th** PTSA Meeting at 7:00 PM in AMS Media Center
- ***May 12th** 7th Grade Cedar Point Physics Day
- ***May 13th** Art Show at AHS from 4:00-7:00 PM/Musical “Annie” begins
- ***May 19th** Talent Show Tryouts from 3:00-5:00 PM
- ***May 24th** Awards Night at 6:30 PM in Gymnasium
- ***May 26th** Steppin’ Up Night from 6:00-8:00 PM
- ***May 27th** Talent Show 12:30-1:15 PM; 1:40-2:20 PM

From the High School

With Spring Break behind us we are in the final sprint toward graduation and the end of the school year. As we work to finish this school year strong we are busy preparing for the 2016/17 school year

Testing

The SAT and Pre-SAT testing was completed the week after spring break. With the State Department of Education changing from ACT to SAT this was the first year for our students taking the SAT. This brought challenges for our staff and students as we made the transition. To add a little more stress to the testing we were designated as one of the schools in Michigan that would have a monitor from SAT on site during the testing process. I am pleased to report that the testing went off without a problem; in fact the monitor sent an email to Mr. Candela and I to report what a nice job our staff and students did during the testing process. None of this would have been possible if not for the hard work of Mrs. Deneweth, her dedication to making sure that the testing went well cannot be overstated.

The M-STEP testing for the High School, in social studies and science, is being conducted this coming week. Our AP students are also busy preparing for the AP College Board testing to be held in May.

Scheduling

We are in the final stages of putting together our schedule for the coming school year. All student requests have been submitted and we are in the process of assigning students to their courses for the 2016/17 school year.

Dual Enrollment/Early College

This coming fall we will be running two Dual Enrollment courses through St. Clair Community College, on site here at the High School. We have 20 students that have signed up and expressed interest in taking the on-site college courses. In addition we will have students taking Dual Enrollment through Macomb Community College, mostly on line and through U of M Flint at the Lapeer County Ed Tech.

Evaluations

Teacher evaluations are ongoing at the high school. We are in the formal observation portion of the evaluations and will have them all completed by the May 1st.

Educational Technology Programs

Our students did great at the Skills Testing at the Ed tech.

Visual and Performing Arts

The Band recently completed their competition at the Regional Band Festival. Again this year the band received high honors taking a #1 ranking.

Mr. Miles and his crew are busy preparing for the spring play. This year's play is the musical "Annie". Practices are being held after school and on weekends. We have a large group of students participating in the acting and production of this year's play.

Athletics

With the spring sports season well underway there are games and contests taking place most days after school. All of our spring sports programs have full squads with a large portion of our student body taking part in a spring sports.

Upcoming Date

| | |
|----------------|--|
| April 28th | BWAC Academic Luncheon at Holly Meadows in Capac. |
| April 28th | Dual Enrollment parent meeting, 7pm, High School Aud. |
| May 3rd – 12th | AP testing will take place |
| May 4th | NHS Induction, 6:30pm, High School Aud. |
| May 5th | Blood Drive, High School |
| May 7th | Jr./Sr. Prom, 6-11pm |
| May 13th-14th | HS Play – "Annie", High School Aud. |
| May 18th | Senior Awards Night, 6:30pm, High School Aud. |
| May 19th | High School Band (7pm) and High School Choir (8pm) Spring Concerts |

Other

Mr. Candela stated the district made the debt payment of 2.8 million dollars today.

Board of Education: Questions

Mr. Kmetz asked about the need for a 3D printer. Mr. Candela explained that we most certainly are interested in 3D printing.

NEW BUSINESS

Personnel

Approval of Resignations

Moved by Kmetz supported by Manko the Board of Education accept the resignation of Mrs. Deidra Mclocklin with best wishes for the future.

P, 67, 7-0-0

Moved by Kmetz supported by Manko the Board of Education accept the resignation of Mrs. Christine Becker, with best wishes for the future.

P, 68, 7-0-0

Moved by Kmetz supported by Manko the Board of Education accept the resignation of Mrs. Denise Berger with best wishes for the future.

P, 69, 7-0-0

Finance

Resolution authorizing the Superintendent to sign closing documents

Read the attached resolution starting with the first WHEREAS.....

Attached and marked VIII C(1)

Moved by Brzozowski supported by Manko

ROLL CALL VOTE

Ayes: Kmetz, Manko, Miles, O'Neil, Brzozowski, Owens, Hoffa

Nays: None

P, 70, 7-0-0

Policy

Approval of New Policies, Bylaw Revisions, and Policy Revisions

Moved by Owens , supported by Manko, the Board of Education approve revisions to the following policies and bylaws:

Bylaw 0144.3 – Conflict of Interest (Revised)

Policy 1130/3110/4110 – Conflict of Interest (Revised)

Policy 6110 – Grant Funds (Uniform Grant Guidance) (Revised)

Policy 6111 – Internal Controls (Revised)

Policy 6112 – Cash Management of Grants (New)

Policy 6114 – Cost Principles – Spending Federal Funds (New)

Policy 6116 – Time & Effort Reporting (New)

Policy 6325 – Procurement – Federal Grants/Funds (New)

Policy 6550 – Travel Payment & Reimbursement (Revised)

Policy 7300 – Disposition of Real Property (Revised)

Policy 7310 – Disposition of Surplus Property (Revised)

Policy 7450 – Property Inventory (Revised)

Policy 8500 – Food Services (Revised)

Policy 1240 – Evaluation of the Superintendent (Revised)

Policy 1420 – School Administrator Evaluation (Revised)

Policy 2623 – Student Assessment (Revised)

Policy 3131 – Staff Reductions/Recalls FROM THRUN

Policy 3220 – Professional Staff Evaluation (Revised)

Policy 6146 – Post-Issuance Compliance for Tax-Exempt and Tax-Advantaged Obligations (Revised)

Policy 7217 – Weapons (Revised)

P, 71, 7-0-0

Adoption of Drone Resolution

Moved by Owens supported by Miles

Read the attached Resolution.....

Attached VIII D (2)

P, 72, 7-0-0

Approval of Trip

Moved by Owens, supported by Manko, the Board of Education approve the overnight trip to Gaylord, Michigan in July 2016, for the Varsity Cross Country team.

Approval or Reimbursement Rates – Breakfast, Lunch, Dinner

Moved by Brzozowski supported by Kmetz the Board of Education approve the per diem and mileage rates as listed below:

Brunch/Breakfast \$6.00
Lunch \$10.00
Dinner \$14.00
(per diem includes the tip)

Mileage .45 per mile

P, 73, 7-0-0

Approval of Latchkey Program Rates

Moved by Brzozowski, supported by Manko, the Board of Education establish the following rate schedule for the 2016/2017 Latchkey Program:

Per Student Registration Fee: \$40.00 one time fee
Per Family Registration Fee: \$50.00 one time fee if more than one family member attends
Hourly Rate: \$ 3.50 per hour
Drop-In Fee: \$ 5.50 per hour
Late Fee(s): \$10.00 every 10 minutes (1st two occurrences)
\$20.00 every 10 minutes (3rd and subsequent occurrences)

P, 74, 7-0-0

Approval of PreSchool Tuition Rate

Moved by Brzozowski, supported by Kmetz, the Board of Education establish the preschool tuition rate for the 2016/2017 school year at \$710.00 per fifteen (15) week semester or \$1420.00 per year.

P, 75, 7-0-0

Approval of Athletic Pricing

Moved by Brzozowski, supported by Manko, the Board of Education establish the following rate schedule for Athletics during the 2016/2017 school year.

Ticket Prices:

| | |
|----------------------------|-----|
| Varsity Game: | \$5 |
| JV or Freshman Game: | \$4 |
| Middle School Game: | \$3 |
| Almont Student Grades 4-12 | |
| Student with ID: | \$3 |
| Students without ID: | \$5 |
| Tournaments: | \$5 |

Pay to Participate:

High School: \$125 for 1st sport, \$100 for 2nd sport, \$75 for 3rd sport

Middle School: \$95 for 1st sport, \$70 for 2nd sport, \$45 for 3rd sport

(this includes all paid coach sports and clubs)

Students who qualify for free lunch pay \$0 and students who qualify for reduced lunch pay ½ price.

April 25, 2016

Family Pass Pricing will also be available:

2 adults and school age children \$150.00

Two adult passes \$100.00

One adult pass \$50.00

Student pass \$40.00

Replacement fee for lost pass \$5.00

Discussion:

Mr. Miles asked if the Athletic pass was for a year – Yes

Do athletes that are in season get in free - Yes

P, 76, 7-0-0

Approval of Summer Wage Rate

Moved by Brzozowski, supported by Manko, the Board of Education establish the rate of pay for temporary summer help as \$8.50 per hour.

P, 77, 7-0-0

Approval of Hockey Co-op Team

Moved by Manko, supported by Owens, the Board of Education resolve to join Lakeville, North Branch, Goodrich and Imlay City to fund, support and maintain a cooperative team in the following sport:

Ice Hockey Boys and Girls

P, 78, 7-0-0

Designation of Representative for the Annual ISD Meeting

Moved by Manko, supported by Owens, the Board of Education designate Jill O’Neil as its designee to attend the Annual Meeting of the Intermediate Board of Education to be held on May 4th, at 7:00 p.m. in the Education and Technology Center.

P, 79, 7-0-0

COMMENTS: AUDIENCE

None

Comments BOE

Manko commented on the Hockey Team

Brzozowski question on AE closing

Owens BOE position questions

FUTURE AGENDA ITEMS

None

ADJOURNMENT

Moved by Miles , supported by Owens, the Board of Education adjourn the April 25, 2016 Regular Meeting at 8:00 p.m

P, 80, 7-0-0

Approved _____
Date

Signed: _____
John Miles, Secretary

Signed: _____
Steve Hoffa, President